

Draft By-Laws of Pack 262

Article 1: The Operations of Pack 262

General

The premise, by which Pack 262 will function, is one of an adult run parent –facilitated organization. In all meetings and activities the Pack will consider safety first, encourage and develop scout based ideals, teach discipline in thought and action, all while working towards growth in skills and character.

Adult Leadership

The Cub Master, Assistant Cub master and all Den leaders are to be BSA trained to their appropriate levels and complete Youth Protection Training annually. In all meetings YPT will be followed and parents are to be present at the meetings unless other arrangements have been made with the Den leaders.

Meetings and Activities

There may be 3 meetings a month (2 Den meetings or activities, and one Pack meeting). There will be a Blue and Gold Ceremony held in the month of February. There will be at least 3 community service projects, consisting of, but not limited to:

- Founders Picnic
- Easter Egg Hunt preparation
- Founder’s Trail clean up.

Pack Communications

Primary communications will be conducted thru email via ScoutTrack.com. Dens should also communicate thru email via ScoutTrack.com and should make arrangements if other methods are needed.

Pack Positions

- Cub Master
- Assistant Cub Master
- Pack Treasurer
- Awards Coordinator
- Two Committee Chair Persons (one of these can be filled by an existing leader if two parents are unavailable)
- Training Chair
- Den Specific Leader
- Den Specific Assistant Leader

Each position shall obtain the appropriate level of leader training within the first 3 months of the new Scout year and must have current YPT prior to the start of the new Scout year.

Amending the By-Laws

The By-Laws may be amended by a majority vote of the pack leadership (In the event that an individual holds multiple positions they can only cast one vote).

Article 2: Parent/Guardian and Scout Responsibilities

Joining Pack 262

Parents or guardians of all Scouts must attend meetings. If there is a conflict, the Parents or guardians may make arrangements with the Den leaders and the Den leaders have to be in acceptance. Cub Scout meetings are not a drop off event.

Scout Uniform

Scouts are responsible for their appropriate uniform. This consists of a Class A shirt appropriate for Cub Scouts or Webelos Scouts. They will need to obtain the Denver Area Council patch and the numbers 262. The Pack will provide one rank appropriate neckerchief and slider. The rank appropriate hat, belt, pants or shorts are optional.

Scout Equipment

If there is an activity, pack over night or camp, it is the responsibility of the scout and his family to have the appropriate gear or clothing for the event. For example, the right shoes for hiking, proper clothing for cold weather, or a sleeping bag. The Pack or Den leaders will provide appropriate communications for events so the scout and family can be prepared.

ARTICLE 3: Cub Master Responsibilities

Cub Master

The Cub Master is the adult leader responsible for the public image and program of the Pack. The Cub Master and Assistant Cub Master work directly with Den leaders and Scouts.

Cub Master duties shall include:

- Train and guide the Cub Scouts
- Work with the Den leaders to achieve the aim of Cub Scouting
- Meeting regularly with the adult leaders (at least semi-annually)
- Take part in a periodic membership inventory

Disciplinary Actions

Any disciplinary actions shall be dealt with in a confidential manner. The Cub Master, Assistant Cub Master and/or Den leaders shall have the authority and discretion to contact parents or guardians and in the event that a scout refuses to follow the instructions of the leader, who thru his actions endangers lives, harasses other scouts, causes physical harm, or damages property. In the event this occurs the parents or guardians will be asked take custody of their son. Any cost associated with this will be the sole responsibility of the parents. Regarding serious or recurring behavioral issues the Cub Master will share these issues with the Pack leadership. Recurring behavioral problems will be addressed in a firm, fair manner working towards a goal of integrating the youth into the scouting program. Ongoing issues that may result in permanent removal from the pack will be handled by the Cub Master, Committee chair persons, Den specific leader and shall involve the parents or guardians. Any disciplinary actions will include conditions, if any, under which the scout may return.

Article 4: Scout Expenses

Fee to Join the Pack

The parents or guardians of each new scout registering shall pay the new scout fee of \$180 (which will be prorated per month till the next re-charter in January). If the scout is a transfer from another Pack in the Denver Area Council area, the fee is \$144 (which will be prorated per month till the next re-charter in January).

Dues

Dues will be collected annually in January. The fee of \$180 is due by the end of the month. Failure to do so will prevent the Scout from receiving or earning any awards or badges of rank. The payment may be divided into \$60 payments. The 1st payment is due by January 31st. The 2nd payment is due by March 1st and the final payment is due by April 1st.

Failure to pay dues will result in the scout being removed and new scout fees will be required to re-charter the scout again. No refunds are given once re-charter has been completed for a scout.

The pack dues cover the scout awards that are earned, the fees associated with meeting places and some of the fees associated with Den meetings. Some events may require additional fees and the parents or guardians will be made aware of these fees prior to the meeting/event. Pack overnight and summer camp fees will be clearly stated prior to the event.

Article 5: Pack Financing and Fundraising

Fiscal Year

The Pack Fiscal year shall correspond with our re-charter year. February 1 thru January 31.

Annual Fiscal Obligation

The Pack has determined that each Scout is responsible for the obligation to contribute \$180 annually to enable the Pack to carry out the program. This obligation shall be in the form of annual dues collected by January 31st. The Pack will work with any family who requests assistance and is willing to make a reasonable attempt to fund raise to assist in their obligation

Fundraisers

Fundraising is the responsibility of the Scout and directly benefits the Scout. A portion of the money raised from fundraising will be placed in the individual Scout's account and this money can be used to pay for dues, pack overnights, summer camps, and items at the Scout Store. The fundraising chair for each event and the Pack Treasurer shall oversee fundraising activities. The events may include, but are not be limited to:

- Popcorn sales (approximately 30% of total sales are returned to the scout account)
- Trail Clean up (approximately 75% of total donations are returned to the scout account)
- Camp card sales (approximately 50% of total sales are returned to the scout account)

Other events like a pack yard sale, soda can collection, and other events approved by Pack Leadership may be used for the Pack operations.

Distribution of Funds Raised

Proceeds from fundraising will be tracked for each scout and accounted for by the Pack Treasurer. The parents or guardians may request that dues or pack overnight fees be paid for from their scout account. The parents may request reimbursement for items purchased at the scout shop or scouting organization. These items include, but are not limited to: sleeping bags, back packs, uniforms, mess kits, tents. These items must be purchased from the scout store or the online scout store. A receipt is required and the reimbursement form from the Pack 262 website must be filled out. Scout accounts cannot be cashed out to a Scout or their parents or guardians. These funds shall only be used for scouting activities or items for Pack 262 and cannot be transferred to another Pack or Boy Scout Troop. If a Scout decides to leave Pack 262, the money remaining in their Scout account can be used to purchase Scout related items for a period of 30 days after they leave Pack 262.

Article 6: Scout Behavior

Expectations

Pack code of behavior will be based on the principles of the Scout Oath and the 12 points of the Scout Law. These expectations will be adhered to at all Pack activities where a Scout uniform is worn.

Enforcement

It is the responsibility of the Den leaders to ensure the scouts adheres to the behavior expectations. Serious or reoccurring negative activity shall be referred to the Cub Master or Assistant Cub Master.

Inquiries and Complaints

All complaints and/or inquiries shall be directed to the Cub Master or Assistant Cub Master within 48 hours of the occurrence that prompts the complaint. A 24 hour waiting period will be adopted unless safety is the cause. Any other inquiry or complaint shall be held to give the all parties involved time to assess the entire situation and then discuss the occurrence with facts and less emotion.

Article 7: Ratification

The By-Laws as set forth above the reviewed by the Pack leadership and approved by the majority vote during the leader meeting on _____