

**CUB SCOUTS PACK 262  
PURCHASE REIMBURSEMENT FORM**

Payee: \_\_\_\_\_

Electronic payments can be sent either through e-mail or by mobile phone for all amounts less than \$100.

If you prefer, a check can also be mailed to you from the bank. **If you want a check mailed, please enter your address below.**

Please specify your desire and enter the info below:

Choice:        E-mail            Mobile Phone            Mail Check

E-mail: \_\_\_\_\_

Mobile Phone #: \_\_\_\_\_

For all amounts greater than \$100, then a paper check will be mailed to you by the bank.

**Please enter the address where you would like the check to be mailed:**

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_                      Zip Code: \_\_\_\_\_

Total Amount \$: \_\_\_\_\_

Expense Description: \_\_\_\_\_

\_\_\_\_\_

(i.e. Awards, Meeting Expenses, etc.)

**Please staple receipts to this form**

For bookkeeping:

Confirmation #: \_\_\_\_\_

Reference #: \_\_\_\_\_

Date Sent: \_\_\_\_\_